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13 SEP 1983

MEMORANDUM FOR: Chief, Administrative Division, OTE

FROM: Daniel C. King  
Director of Logistics

SUBJECT:

25X1

REFERENCE: Memorandum for AD/L fm C/AD/OTE, dtd 13 May 83,  
same subject

1. As requested in the referenced memorandum, Attachment A  
is a list of names of attendees at the Logistics Planning  
Conference scheduled to be held

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Branch, OTE. Attachment B outlines the general schedule we  
will be following this year. (C)

2. The only special requirements would include the  
customary materials; i.e., viewgraph projector, slide projector,  
briefing easels with paper, magic markers, note pads, pencils,  
etc.. and all meals to be served

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3. For budgetary purposes, the OL Fan Account Number is  
78-1010. The address is Budget and Fiscal Branch, Office of  
Logistics,  (U)

4. Any questions regarding the conference should be  
addressed to

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Attachments  
as stated

*JK* Daniel C. King

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WARNING NOTICE-INTELLIGENCE  
SOURCES OR METHODS INVOLVED

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